

**Minutes**  
**EAGLES NEST TOWNSHIP**  
**Board of Supervisors Meeting**  
**December 17, 2025**

**Call to Order**

Supervisor Sup Chiabotti called the meeting to order at 5:00 p.m. The Pledge of Allegiance was recited.

Sup Chiabotti, Sup Brian Harrington, Sup Jackie Monahan-Junek, Sup Carlson, Clerk Keely Drange, Treasurer Mary Beth Monte and Deputy Clerk/Treasurer Gwen Potter were in attendance.

Unless otherwise noted, motions carried unanimously.

**Agenda**

Sup Harrington moved, seconded by Sup Carlson to approve the agenda for the December 17, 2025 Board of Supervisors meeting as amended.

Change agenda item from 2025 to 2026 budget approval.

**Minutes**

Sup Monahan-Junek moved, seconded by Sup Harrington to approve the Minutes for the November 19, 2025 BOS Meeting. Motion carried.

**Communications**

Sup Carlson moved, seconded by Sup Harrington to approve the communications list. Motion carried.

**Citizens' concerns**

None at this time

**Reports**

**Clerk**

The Clerk asked if the board would like to approve donations to the Ely Public Library and Northwoods partners. The supervisors need more time to understand state law regarding donations. Do we have a donations policy? Donations will be added to next month's agenda.

Sup Harrington moved, seconded by Sup Chiabotti to approve the files on the list as recorded by Treasurer Monte to be destroyed per the township records retention policy. Sup Chiabotti, Sup Harrington and Sup Carlson, aye. Sup Monahan-Junek, opposed. Motion carried.

Sup Harrington moved, Seconded by Sup Chiabotti to approve the 2026 Board of Supervisors meetings schedule. Motion carried.

**Treasurer**

Sup Harrington moved, seconded by Sup Chiabotti to approve the payroll and claims. Motion carried.

Payroll Check numbers 12152-12168. \$3,214.28.

Claim Numbers for December 5226-5244 and check numbers 12169-12172; 12174-12178; 12180; 12185-12187 for a total of \$12,587.30.

Voided Check 12151; Claim 5225

The total for payroll and claims is \$15,801.58.

Sup Chiabotti moved, seconded by Sup Carlson to approve the treasurer's report. Motion carried.

The money market sweep discussion will be tabled until a later date.

Sup Monahan-Junek moved, seconded by Sup Harrington to move \$75,000 from the general fund to the money market fund.

**Building and Grounds**

A light will be added to the eastern side of the building. It has been requested to install downward facing lighting for the dark sky initiative.

**Fire:** See report.

**Roads:**

The streetlight at Walsh Road and Bear Head Road is a safety issue because it is too bright. Sup Chiabotti will ask the county if something can be done with this bright light to improve safety.

The roads have been plowed twice since the last meeting.

**Land:**

Nothing at this time.

When information is sent from the county regarding variances or zoning decisions if the info is not sufficient, Sup Monahan-Junek will request more info in a timely manner.

Sup Monahan-Junek will be looking into Park Land information and discussions after the first of the year.

**Website and Broadband:**

Nothing at this time.

Sup Monahan-Junek is always looking for opportunities to bring broadband and funding opportunities to the township.

**Emergency Preparedness**

Jess Oldenburg introduced herself to the township and to answer any questions the supervisors might have.

Sup Harrington moved, seconded by Sup Chiabotti to hire Jessica Oldenburg as Firewise coordinator current hourly rate of \$21.50 per hour starting January 1, 2026. Motion carried.

**Water**

Nothing at this time.

**Outreach and Networking**

Nothing at this time.

Sup Monahan-Junek will now be able to attend more future networking opportunities.

**Old Business**

**Emergency Operations Plan**

Sup Harrington asks if a source word document can be provided for updates to the EOP. It is suggested that the supervisors look over the EOP as there are some to-dos for supervisors in it.

The EOP will be tested at a later date.

The fire department booklet will be printed for the supervisors so they can have the emergency preparedness info that road ambassadors have.

Sup Harrington moved, Seconded by Sup Chiabotti to approve the Emergency Operations Plan to take effect on January 1, 2026.

.gov email and website

Sup Harrington explained the advantages of having a .gov email and how it is required in the future.

Sup Harrington moved, Seconded by Sup Carlson to start the process to obtain a .gov domain.

**New Business**

Supervisors Responsibilities

Supervisor	Primary Responsibility	Secondary Responsibility
Harrington	<i>Emergency Preparedness/Water/Website and Broadband</i>	<i>Land/Finance</i>
Chiabotti	<i>Buildings and Grounds</i>	<i>Roads</i>
Monahan-Junek	<i>Outreach and Networking/Land/Finance</i>	<i>Fire/Emergency Preparedness</i>
Skip Carlson	<i>Roads</i>	<i>Buildings and Grounds</i>
Vacant		

Sup Harrington moved, Seconded by Sup Monahan-Junek to approve the 2026 Supervisor responsibilities effective as of 12/19/2025.

2026 Budget Approval

The Supervisors have requested more time to review the 2026 budget. The 2026 budget will be reviewed at the 2027 Budget Workshop and the approval added to the agenda for next month's meeting.

Supervisor concerns

None at this time.

Adjournment

Sup Carlson moved, seconded by Sup Harrington to adjourn the meeting. Motion carried. The meeting adjourned at 6:58 PM.

Respectfully submitted,

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Keely Drange, Clerk